

# Final Report Guidelines

**May, 2006**

Each JFSP-funded PI must submit a final report by project termination date. Final report content will naturally differ by project. The following outline of essential information to be included in each final report is adapted from the 2006 AFPs:

- Please identify your report with the title or subtitle “Final Report”, reference your Project ID number, and include the title of your project as submitted in your proposal. (added 5/5/2006)
- A brief synopsis of what you learned from your research, including how your work met the objectives stated in your proposal.
- Please list in your final report the field locations, if any, where you conducted experiments. For example, the Boise Basin Experimental Forest near Idaho City, Idaho, Yosemite National Park, Wawona District or Seney National Wildlife Refuge near Shingleton, Michigan. (added 5/1/2006)
- A **Deliverables Crosswalk Table** (see example below) of how the deliverables that your collaborators and you specified in your original proposal compare to those that you will provide the JFSP Board.
- Please include a status in this table for all yet-to-be completed deliverables and their anticipated availability dates. Please send us these future products as they become available and remember to specify web sites/url's for your deliverables. We want to make sure that the public can easily access your science products.
- Copies of all deliverables in both written and electronic format (on CD).

Please use the following or similar format to summarize your deliverables (thanks to James McIver for designing this template):

## Deliverables Crosswalk Example

**Appendix 1.** Crosswalk between proposed and delivered FFS outreach activities, as indicated in our Communication Plan, dated May 17, 2001

| Proposed           | Delivered  | Status      |
|--------------------|--|-------------|
| Website            | <a href="http://www.fs.fed.us/ffs/">http://www.fs.fed.us/ffs/</a>  | In progress |
| Publication Series | See attached Appendix 4: Publication List, National Fire and Fire Surrogate Study (Updated April 30, 2006) | done        |
| Publications       | See enclosed CD, containing pdf  | done        |

|                       |  |                                  |
|-----------------------|--|----------------------------------|
|                       | files of all publications to date, in print  |                                  |
| Brochure              | See enclosed brochure: White, D. and J. D. Mclver, <b>2001</b> , The Fire and Fire Surrogate Study. Brochure   | done                             |
| Short Powerpoint Talk | White, D. and J. D. Mclver, <b>2001</b> , A national study on the consequences of fire and fire surrogate treatments. <i>10 minute slide show</i>  | done                             |
| Long Powerpoint Talk  | White, D. and J. D. Mclver, <b>2001</b> , A national study on the consequences of fire and fire surrogate treatments. <i>40 minute slideshow</i>   | done                             |
| Poster                | White, D. and J. D. Mclver, <b>April 2002</b> , A national study on the consequences of fire and fire surrogate treatments. Poster   | done                             |
| Fact Sheet            | Mclver, J.D., and S. Stephens, January <b>2001</b> , The Fire and Fire Surrogate Study is underway in 9 states.....  | done                             |
| Study Plan            | FFS SMIC, <b>September 2001</b> , A national study on the consequences of fire and fire surrogate treatments. Study plan. <i>Study plan for the Fire and Fire Surrogates study.</i>  | done                             |
| Corporate Database    | A complete, functional database, suitable for all conceivable network analysis, is now up and running for vegetation, fuels, soils, and wildlife. We are still in the process of finishing up entomology and pathology.            | done                             |
| National Conference   | Please see attached Appendix 5: <b>Multi-site and multivariate presentations at the National Fire and Fire Surrogate Symposium, 3rd International Fire Ecology and Management Conference, San Diego, CA, November 13-17, 2006.</b> | planned for November 13-17, 2006 |

|                         |  |      |
|-------------------------|--|------|
| Presentations           | Keeley, J., Schwilk, D., <b>March 2006</b> , The National Fire and Fire Surrogate Study - Effects of alternative fuel. Presentation at 1st Fire Behavior and Fuels Conference, Portland, OR. | done |
| Tours/Site Visits       | Scherer, G., J. Hatten and D. Zabowski, <b>November 2003</b> , Graduate Field Seminar in Soils. Field tour at Mission Creek, WA. <i>Field tour for UW graduate students.</i>                 | done |
| Workshops/Presentations | Harrod, R., <b>2003</b> , Fire and fire surrogate science. Invited presentation for Wenatchee, WA.   | done |